

City of Buxton
Meeting Minutes
October 9, 2024 @ 7:00 PM
Buxton Fire Hall

Present: Travis Soderberg, Jeff Siewert, Holly Aamold, Keaton Flanagan, Ben Hershey, Cole Short and James Maertens

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the September 11, 2024 meeting were read. Motion to approve the minutes was made by Ben Hershey; seconded by Holly Aamold; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$4445.75
Direct	Xcel Energy	\$997.29
Direct	Visa Card	\$186.84
13048	VOID	VOID
13049	Holly Aamold	\$253.96
13050	Keaton Flanagan	\$253.96
13051	Ben Hershey	\$253.96
13052	Jaqueline Siewert	\$1385.25
13053	Jeff Siewert	\$253.96
13054	Travis Soderberg	\$1154.38
13055	East Central Regional Water Dist	\$237.84
13056	Farmers Union Oil	\$149.44
13057	Hillsboro Banner	\$145.60
13058	Ironhide Equipment	\$1132.01
13059	Midco	\$49.37
13060	Thomas Moe	\$150.00
13061	Trall County Auditor	\$750.00
13062	Travis Soderberg	\$84.12
13063	Xcel Energy	\$23.93

Jeff Siewert motioned to approve the bills; Holly Aamold seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, presented the council with the year-to-date budget review. Jackie Siewert also advised the council that QuickBooks has a budget feature that she is going to see if the City's 2025 budget can be set up with this feature.

Mayor Soderberg presented the council with a proposal that he received from Advanced Striping and Sealcoating for filling the cracks on the streets throughout town. Jake Johnson, representative of Advanced Striping and Sealcoating, did not recommend seal coating any of the streets. He stated that despite the cracks the streets were in very good condition. The quoted price to clean and seal approximately 18,412 LF of suitable cracks is \$25,776.00. This can be split in two phases and it can be done anytime up until the snow flies. Mayor Soderberg stated that utilizing the unused funds within the budget we can still get it done this year. Mayor Soderberg stated that the crack sealer cart that we purchased from Team Lab works for smaller cracks but just isn't feasible for a large project as this one. Keaton Flanagan made a motion to accept the quote of \$25,776.00 for crack filling the city streets from Advance Striping and Sealcoating; Ben Hershey seconded the motion; motion passed unanimous.

Mayor Soderberg advised the council that Florian & Son's ordered an asbestos inspection of the property at 317 Broadway. The roofing materials came back as containing approximately 4% asbestos. This will cause a delay in the demolition. The roof will need to be watered down to control any potential asbestos to be airborne and then disposed of at an asbestos landfill. Bruce Otteson, Florian & Son's owner, told Mayor Soderberg that he is going to try and work with the city on the quoted price for disposal although there is a possibility the disposal cost could increase due to the finding of the asbestos. Once Florian & Son's receives an approval from the state demolition will begin. Mayor Soderberg also advised the council that he ran into Mr. Reidhammer. Mr. Reidhammer asked again about the city reconsidering and giving him more time. Mayor Soderberg advised Mr. Reidhammer that a demolition date has been set and there will be no reconsidering of their decision.

Mayor Soderberg advised the council that Rick Aamold would like to be considered for the part time city employee position. Rick Aamold would assist Steve Larson in mowing and trimming. He would also help with snow removal. Ben

Hershey made a motion to hire Rick Aamold as a part time city employee; Jeff Siewert seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, advised the council that she received the city's temporary waiver from electronic reporting from the Department of Environmental Quality for the North Dakota Pollutant Discharge Elimination System (NDPDES).

Jackie Siewert advised the council that on October 2, 2024 Waste Management had arrived in town around 7am for garbage pick-up. This was the earliest that they had ever picked up garbage and many residents had not even put out containers. After receiving several messages through Facebook and Messenger she contacted our local Waste Management rep. Jackie was advised to send addresses of those residents that were missed. Concerned that many residents wouldn't realize their garbage wasn't picked up until after hours she contacted her local Grand Forks Waste Management contact. She was advised that they would make a complete run through town and any resident that was missed should leave their container out. In the event of another early pick up the local contact will try and give a day's notice. Jackie was also told that containers should be put out between 6:30am and 7:00am to ensure garbage pickup.

Jackie Siewert advised the council that she was contacted by a representative for Discover Traill County Magazine, regarding to the upcoming Traill County Guide. The Discover Traill County is a full-size magazine that is full of information for anyone living or considering of living in Traill County. The magazine was last published in 2017. Every town has a special section promoting their own specific communities. The cost for a full-page ad as done previously would be \$500. Ben Hershey made a motion for the City of Buxton to run a full-page ad for \$500 for the upcoming edition of the Discover Traill County Magazine; Holly Aamold seconded the motion; motion passed unanimous.

Ben Hershey advised the council that the Buxton Improvement Group is going to reach out to the organizers of the Central Valley All Class Reunion to be held in 2025 to see if there was a possibility of Buxton Big Day to be held in conjunction with the reunion.

Mayor Soderberg advised the council that the city received an email from to a company called Municipal Impact regarding to updating the city's website. The cities of Emerado, Grandin and Buffalo use this company for their web pages. Mayor Soderberg showed the examples. It is a \$449 one-time set-up fee and then \$61/month or \$665/year. Municipal Impact hosts the website and the city updates the information. The city of Reynolds uses a company called Municipal One. Mayor Soderberg has been approached by several people that our webpage needs to be upgraded. Ben Hershey suggested that we should also reach out to Jim Murphy with the Traill County EDC. Mayor Soderberg tabled the discussion until the November meeting.

Mayor Soderberg advised the council that he was contacted by Jim Murphy that there was still time to sign up to attend Lead Local training to be held on October 16, 2024 at the Goose River Bank in Mayville, ND from 9am – 4pm. It is training put on through the Traill County Extension, in conjunction with NDSU Extension. Some of the benefits of the training is to feel better prepared to serve as an effective board, council or committee member. Unfortunately, no members of the council were available October 16th to attend the meeting.

Mayor Soderberg extended his continued support to Jack Knudsvig and his family as he continues to recover from his accident. Mayor Soderberg also commended everyone for pulling together as a community during this time.

Mayor Soderberg asked the council to think of some ideas for the Holiday Tree lighting and possible dates. It was suggested to invite members from the Buxton Senior Center to our November council meeting for their input and ideas.

Mayor Soderberg confirmed that the next city council meeting will be held on November 13, 2024 at the Buxton Fire Hall at 7pm.

Jeff Siewert made a motion to adjourn; Keaton Flanagan seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor