

City of Buxton
Meeting Minutes

December 11, 2024 @ 7:00 PM
Buxton Fire Hall

Present: Travis Soderberg, Holly Aamold, Keaton Flanagan, Dillon Nord, Cole Short and James Maertens

Recording: Jackie Siewert, Auditor

Meeting called to order by Mayor Travis Soderberg

Meeting minutes from the November 13, 2024 meeting were read. Motion to approve the minutes was made by Keaton Flanagan; seconded by Holly Aamold; motion passed unanimous.

The following bills were presented for payment:

Direct	Waste Management	\$4445.75
Direct	Xcel Energy	\$1056.80
Direct	Visa Card	\$112.50
13076	East Central Regional Water Dist	\$233.91
13077	Florian & Sons	\$23500.00
13078	Thomas Moe	\$150.00
13079	US Post Office	\$72.00
13080	Xcel Energy	\$25.60
13081	Midco	\$49.52
13082	Jaqueline Siewert	\$1385.25

Ben Hershey motioned to approve the bills; Holly Aamold seconded the motion; motion passed unanimous.

Jackie Siewert, city auditor, presented the council with the year-to-date budget review. Jackie advised the council that she inserted new line items for property clean-up income and expense to offset the cost of the demolition and any other future clean-up costs.

Mayor Soderberg advised the council that a final invoice from Florian & Son's has been received for the demolition of the old hardware store located at 317 Broadway. Jackie Siewert stated that she will be mailing an invoice to the property owner for the cost of the demolition certified mail.

Mayor Soderberg asked Jackie Siewert, city auditor, to update the council on the recent activity in regard to the outstanding quarterly bill for the property at 109 Ives Street. Jackie stated that she called the realtor that sold the property to Mr. Nord and advised him of the outstanding bill from 2023 that was left unpaid. The realtor mailed a check for \$578.50. Jackie presented the council and Mr. Nord with a breakdown of the remaining charges. Mr. Nord thanked Jackie for taking the extra step and calling the realtor. Mr. Nord was happy with the outcome and paid the remaining outstanding balance.

Mayor Soderberg advised the council that he had received three quotes for updating the city's webpage. Municipal Impact quoted a \$399 upfront start-up fee with an annual subscription of \$665 and \$804 for the following year. The cities of Grandin, Emerado and Buffalo use this company. Municipal One required no start-up fee but was annual fee of \$1099.00. RJ Broadcasting was an \$800 start-up fee and then \$60/month. Mayor Soderberg had an online demonstration of Municipal Impact and Municipal One webpage design and layouts. He was more impressed with Municipal Impact's webpage. He liked that the city can make their own updates and changes and the ease of making the changes. He also stated that the new site would allow residents to sign up for alerts and receive texts for updates on things such as garbage/recycle delays or snow removal. The website would be ADA compliant and there isn't a term contract. Ben Hershey made a motion to accept the quote from Municipal Impact to update the city's webpage for \$399 start-up and \$665 for the 1st year and \$804 for the following; Keaton Flanagan seconded the motion; motion passed unanimous.

Mayor Soderberg advised the council that he put up the last two American Flags. Keaton Flanagan made a motion to purchase four new American Flags; Holly Aamold seconded the motion; motion passed unanimous.

Mayor Soderberg and Jackie Siewert both agreed that there was a good turnout for the holiday tree lighting. Mayor Soderberg extended a thank you to all that attended and thank you to the Town & Country Center for the treats.

Mayor Soderberg advised the council that there have not been any recent dog issues.

Mayor Soderberg advised the council that Indigo Signs got the order for the materials to update the lighting on the Central Valley Championship sign but installation has not yet been completed. Installation is anticipated within the next week.

Mayor Soderberg advised the council that the inlets have all been marked.

Jackie Siewert, City Auditor, advised the council that she has reached out to First State Bank for possible payment options for residents to use for paying their city bill. She is waiting to hear back.

Ben Hershy advised the council that the fire department is currently filling the ice rink at the park.

Mayor Soderberg advised the council that he spoke with Jim Murphy, Traill County EDC, and the Traill County Showcase will possibly be scheduled the first week of February. We will discuss more at the January meeting.

Mayor Soderberg advised the council that the property owner adjacent to tract of land of the old tree pile is interested in purchasing that section of land. Holly Aamold brought up that there is a need for storage within Buxton and this would be a good location for it. Mayor Soderberg stated that was also in the discussion with the interested party.

Holly Aamold stated that the new city employee is available to relieve the Mayor of some of the additional tasks that he has been doing.

Jackie Siewert advised the council that she has started the 12 Days of Mystery Christmas Pictures again on Facebook.

Mayor Soderberg wishes everyone a Merry Christmas and Happy New Year.

Mayor Soderberg advised the council that next meeting would be January 8th. After discussion of the meeting falling early in the month it was decided to move the January 2025 meeting from January 8th to January 15th.

Mayor Soderberg confirmed that the next city council meeting will be held on January 15, 2025 at the Buxton Fire Hall at 7pm.

Holly Aamold made a motion to adjourn; Keaton Flanagan seconded the motion; motion passed unanimous.

City Auditor

Council Member

Mayor